

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
VILLAGE OF BELMONT - COUNTY OF ALLEGANY
JUNE 7, 2021

Present: Mayor DeTine, Trustees: Grantier, Evans and Mapes.

Absent: Frisk.

Employees: Justin Zajicek, OIC.

Public: Randy Swarthout and Dana Hand.

Mayor DeTine opened the meeting at 7:00 PM.

The Board pledged the flag.

Minutes of the previous meeting read and approved on a motion by Trustee Evans, 2nd by Trustee Mapes and carried on a vote of 4 ayes and 0 no's.

Mayor DeTine reviewed the police report and schedule. Motion to accept made by Trustee Grantier, 2nd by Trustee Evans and carried on a vote of 4 ayes and 0 no's.

Justin Zajicek informed the board that he is working on reorganizing and changing things over for the police department. Mayor DeTine stated he has received positive feedback on the night and weekend coverage. He has been working on the police department SOP, it is in draft form now and will have it done by the July deadline. He is working on updating the sex offenders using Offender Watch and has contacted the DA for permission to dispose of outdated evidence. The board agreed to purchase a new all in one printer for the police department at a cost of \$200.00.

The board reviewed the court cash report. Motion to accept made by Trustee Evans, 2nd by Trustee Grantier and carried on a vote of 4 ayes and 0 no's.

Motion to approve the water and sewer billing control accounts made by Trustee Grantier, 2nd by Trustee Mapes and carried on a vote of 4 ayes and 0 no's.

Mayor DeTine informed the board of his meeting with Donna DiGirolamo and Chelsea Presutti-Kubiak. The responsibility for the flowerpots on Main Street will be shifted to the Village with assistance from local volunteers. The streets department will collect and store the pots and topsoil in the Fall and prep them in the Spring. Trustee Mapes will contact Janice Carson and see if she is interested in volunteering to organize donations and volunteers for daily care for the flowers. Mayor DeTine provided the information from Donna D on the current organization.

Dana Hand discussed house numbering in the Village and areas of concern on some streets. Allegany County is willing to handle assisting property owners that would be affected. The Village Board, by resolution, can turn over control of assigning street numbers to Allegany County. Dana discussed spot zoning and informed the board that the new zoning map is nearing completion. He discussed possibly forming a historic district. Dana will contact Kevin Margerum about doing inspections of rental properties.

Mayor DeTine informed the board that the effluent valve on one of the water filters has failed and needs replacement. The filter will not back flush without a working effluent valve. A number of valves are in need of replacement at the water plant.

Motion to accept payroll records and pay bills on Abstract #1 made by Trustee Evans, 2nd by Trustee Mapes and carried on a vote of 4 ayes and 0 no's as follows: General \$34,335.54, Fire Department \$136,332.66, Water \$2,178.01 and Sewer \$2,494.70.

Trustee Evans discussed the Fire District transition. The building rent and maintenance has been discussed. Water usage will need to be documented and a cost agreed on. Mark Butler, Fire Company Attorney, will be contacting the Village Clerk regarding the transfer of assets. They have discussed hiring a Treasurer and the commissioners will be attending training.

The board reviewed the water department monthly pumping report. Motion to accept made by Trustee Mapes, 2nd by Trustee Grantier and carried on a vote of 4 ayes and 0 no's.

The board reviewed the sewer flow chart. Motion to accept made by Trustee Mapes, 2nd by Trustee Evans and carried on a vote of 4 ayes and 0 no's.

Motion to enter executive session for discussion of personnel made by Trustee Mapes, 2nd by Trustee Evans and carried on a vote of 4 ayes and 0 no's at 8:18 PM.

Mayor DeTine reopened the regular meeting at 8:40 PM.

Mayor DeTine discussed the pool fill on Willard Street that took place over the weekend. We need a way of tracking water used and informing residents if a hydrant is utilized.

Meeting adjourned on a motion by Trustee Mapes, 2nd by Trustee Grantier and carried on a vote of 4 ayes and 0 no's at 8:45 PM.

Respectfully Submitted,

Richard J. Hoshal
Clerk/Treasurer